

American West Heritage Center

Vendor Application & Agreement Form

Event for Which you would like to be a vendor (a separate sheet must be filled out for each event):	
Name of Vendor or Business:	
Name of Contact Person:	E-mail (print clearly)
Phone:	Address:
What products or services would you like to provide? If a food vendor, please provide an EXACT menu (<i>from which you will not deviate</i>) with prices. Attach additional information if needed.	
Describe how your product or service is conducive to the event, to our old-fashioned atmosphere:	
Check any of the following that you need (extra charges may apply): <ul style="list-style-type: none"><input type="checkbox"/> Power (electrical outlet) May not be directly adjacent to your station; we do not rent out extension cords. If you check this, please tell us your power wattage needs: _____<input type="checkbox"/> Running culinary water - will not be adjacent to your station.<input type="checkbox"/> Canopy or tent (\$150)<input type="checkbox"/> Indoors (no charge but may not be possible)<input type="checkbox"/> Banquet table \$25 rental fee (we do not provide linens or table clothes)<input type="checkbox"/> Other: Please describe: _____	
Fees: <ul style="list-style-type: none"><input type="checkbox"/> \$20 non-refundable reservation fee.<input type="checkbox"/> Vendors: 15% of total sales (new policy as of 2018) All fees MUST be paid on the last day of the festival before the vendors leave.	
<ul style="list-style-type: none"><input type="checkbox"/> All vendors MUST provide proof of insurance, naming the AWHC as "additional insured."<input type="checkbox"/> I certify that I have or will have all permits and/or licenses required to sell my product or services and provide copies of such. Please sign below.<input type="checkbox"/> I agree to participate as a vendor with all listed terms and conditions above. I understand that this agreement shall not be valid until approved and signed by a representative of the American West Heritage Center.	
The American West Heritage Center reserves the right to refuse any vendor for any reason.	
Vendor Signature: _____ Date: _____	
AWHC Representative: _____ Date: _____	